

TE WHITI SOUTH LANDS TRUST (the 'Trust')

Privacy Policy

Purpose

This privacy statement sets out how we will collect, use, disclose and protect your personal information. This policy also sets out your rights in relation to your personal information.

The Trust complies with New Zealand Privacy Act 2020 (the 'Act') when handling personal information.

Collection of information

Your privacy is important to us. We will not ask you for personal information unless it is necessary and required for a lawful purpose and is fair and reasonable in the circumstance.

You may voluntarily provide the Trust with your personal information to enable the Trust to provide you with information regarding the Trust or respond to any enquiries.

How do we use your information?

- Inform you of Trust matters, eg Annual General Meetings, Elections of Trustees, and any general updates
- Update and maintain the Trust shareholder register - this may include verification of personal identification, shareholder bank account and IRD numbers to enable the payment of any approved dividends
- Respond to any queries from you

Security

We hold your personal information in accordance with the requirements set out within the Act. It may be held by the Trust electronically or in hardcopy.

Storing your information

We will retain and use your personal information only to the extent necessary to comply with our legal obligations.

Sharing

We don't share your personal information with anyone unless we are required to by law, or we have the permission of the person the information is about, or it is one of the purposes for which we obtained the information.

Access and correction of information

It is your responsibility to ensure that personal information provided to us is accurate. You have the right to request any personal information that we hold for you and if applicable, you have the right to ask us to correct your information. You may be required to verify your identity. Requests can be made via email to: tewhitisouthtrust@gmail.com or by letter addressed to The Privacy Officer, Te Whiti South Lands Trust, PO Box 546, Masterton 5840.

Review

This policy is reviewed on an annual basis. Any changes to our policy will be uploaded to the Trust's website.